

Provider Access Policy

Approved by **RET Board**

Approved on **May 2018**

SLT contact **Headteacher**

Revision due **Every 2 years**



RUSSELL EDUCATION TRUST

1. Introduction

- a. This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

2. Student entitlement

- a. Students in years 8-13 are entitled:
- b. To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- c. To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events
- d. To have information presented in an impartial manner, showing no bias or favouritism towards a particular institution, education or work option.
- e. To understand how to make applications for the full range of academic and technical courses.

3. Management of provider access requests

- a. Procedure
 1. A provider wishing to request access should contact Darren Cooke, Deputy Headteacher
Telephone: 01273 840004
Email address: admin@kingschoolhove.org.uk

4. Opportunities for access

- a. A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents.
- b. Please speak to our named Careers Leader, Darren Cooke, to identify the most suitable opportunity for you.
- c. The school policy on [safeguarding](#) sets out the school's approach to allowing providers into school as visitors to talk to our students.

5. Premises and facilities

- a. The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.
- b. Providers are welcome to leave a copy of their prospectus or other relevant course literature to display within the school. This will be available in the library.

6. Governor and School responsibilities:

- a. To ensure that [Careers Guidance and Access for Education and Training Providers \(DfE January 2018\)](#) is followed
- b. To monitor the quality of provision against the "Gatsby Benchmarks":
 1. A stable careers programme
 2. Learning from career and labour market information
 3. Addressing the needs of each pupil
 4. Linking curriculum learning to careers

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5. Encounters with employers and employees
6. Experiences of workplaces
7. Encounters with further and higher education
8. Personal guidance