

# Provider Access Policy

Approved by **RET Board**

Approved on **October 2025**

RET contact **Headteacher**

Revision due **Every 2 years**



## 1. Introduction

- a. This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## 2. Student entitlement

- a. Students in years 7-13 are entitled:
- b. To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- c. To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events
- d. To have information presented in an impartial manner, showing no bias or favouritism towards a particular institution, education or work option.
- e. To understand how to make applications for the full range of academic and technical courses.

## 3. Management of provider access requests

- a. Procedure
  1. A provider wishing to request access should contact  
Abi Coles Careers Leader: Tel 01273 840004  
Email address: [a.coles@kingsschoolhove.org.uk](mailto:a.coles@kingsschoolhove.org.uk)

## 4. Opportunities for access

- a. A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents. These events will take place on a termly basis:

	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
<b>Year 7</b>	Parent Career Assembly	Apprenticeship and Careers Week	Enrichment Days and Employability skills
<b>Year 8</b>	PSHE - Careers	Apprenticeship and Careers Week	STEM enrichment day
<b>Year 9</b>	PSHE – Options, Careers and Employability  Speed networking event with Employers.	Apprenticeship and Careers Week  Option Interviews	Unifrog Tutor Sessions

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<b>Year 10</b>	Careers Fair  Careers Assemblies	Apprenticeship and Careers Week  Careers Assemblies	SEND Careers Parents Event  PSHE – life skills and careers  Post 16 taster days  Careers enrichment days
<b>Year 11</b>	Careers Fair  Careers Assemblies	Apprenticeship and Careers Week	PSHE – Careers and life skills
<b>Year 12</b>	Higher Education Fair  Enrichment Days	Apprenticeship and Careers Week  UCAS Event for Parents and Students.  UCAS launch.	Work Experience Week  Unifrog Tutor Sessions
<b>Year 13</b>	Mock interviews for Uni, Apprenticeships and jobs	Apprenticeship and Careers Week	Unifrog Tutor Sessions

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- b. Please speak to our named Careers Leader to identify the most suitable opportunity for you.
- c. The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students.

## 5. Premises and facilities

- a. The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.
- b. Providers are welcome to leave a copy of their prospectus or other relevant course literature to display within the school. This will be available in the library.

## 6. Governor and School responsibilities:

- a. To ensure that all students are aware of all routes to higher skills and are able to access information on technical options and apprenticeships (The Department of Education, July 2021: "Baker Clause": supporting students to understand the full range of education and training options, and the Provider Access Legislation, January 2023).
- b. To monitor the quality of provision against the "Gatsby Benchmarks":
  1. A stable careers programme
  2. Learning from career and labour market information
  3. Addressing the needs of each pupil
  4. Linking curriculum learning to careers
  5. Encounters with employers and employees
  6. Experiences of workplaces
  7. Encounters with further and higher education
  8. Personal guidance