



YEAR 11 MOCKS 2021-JCQ GUIDELINES



PUNCTUALITY



- It is imperative that you arrive on time to all exams as being late could potentially mean you are unable to sit an exam. Late arrivals disturb other candidates. In these uncertain times mocks could become especially important.
- If very late, you may have to be isolated from your peers to enable you to sit the exam at a later time.
- For these mocks, starting on time or early will mean we finish on time or earlier for break, lunch and particularly for home time.

BE RESPONSIBLE FOR YOUR EXAM EQUIPMENT

- You must only use a clear plastic wallet/bag as a pencil case. Do not bring tins of mathematical equipment, these must be loose.
- Ensure you have at least 2 working black biros, a pencil, pencil sharpener, a ruler, a rubber at the very least. You will also need a protractor, compass & calculator where exam papers allow.
- A water bottle, this must be clear or solid metal with no writing on it. You are only allowed water in the exam room - no squash, juice, or energy drinks etc.
- It may be a good idea to have a completely separate set of kit for your exams, so you always know it's complete. You can leave this on your examination desk for the duration of the mock exams.

EXAM ROOM BEHAVIOUR



- As soon as you enter the exam room, you must be in absolute silence.
- You must not talk whilst leaving your bag, when finding your seat or as you leave the exam room.
- You must not communicate with other students in any way, including through eye contact, facial expressions or body language. This is classed as malpractice
- You should face the front throughout the exam, even if you finish early.
- Listen carefully to the invigilators' instructions every time they are given - it is your responsibility to ensure you are adhering to the rules set out by the examination board

MALPRACTICE



The invigilators will treat the mocks like your real GCSE exams. Invigilators have a duty to report any suspected or actual cases of malpractice to the Exam Boards. If you try to cheat or break the rules in any way, you could be disqualified from all of your subjects.

These include:

- Any form of communication with another student, e.g. talking, whispering, making eye contact, trying to distract another student, laughing
- Disruptive behaviour, shuffling, noises, repetitively coughing or sniffing etc.
- Having or using unauthorised items, such as phones, smart watches, watches and notes, writing on hands, legs and in shoes
- Beginning to write before the Invigilator tells you – this includes completing your name and candidate number.

During your mocks you run the risk of getting zero on your paper if you are caught breaking the rules. Each examination room will be run as if it is a GCSE exam, to ensure you are completely prepared and know what to expect for the real exams.

UNAUTHORISED MATERIALS



AQA City & Guilds CCEA OCR Pearson WJEC

**NO MOBILE PHONES
WATCHES
MP3/4 PLAYERS**

**NO POTENTIAL TECHNOLOGICAL/WEB
ENABLED SOURCES OF INFORMATION**



Possession of unauthorised items, such as a mobile phone, is a serious offence and could result in

DISQUALIFICATION

from your examination and your overall qualification.

UNAUTHORISED MATERIALS
WHAT NOT TO BRING

Mobile phones	
iPods/Mp3/4 players	
Smart watches	
Any other device that can be used to communicate, store data or connect to the internet	
Notes	
Tipp-Ex or other correction fluids or tape	
Food and drink, except water in a clear bottle with the label removed	

Possession of unauthorised materials can lead to DISQUALIFICATION!

← **NEW FOR 2022 EXAMS**

No watches of ANY kind are allowed in the exam room.

Please make sure you leave them in your bag at the back of the exam room.